



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

KONKAN EDUCATION SOCIETY'S DR. C.
D. DESHMUKH COMMERCE AND SAU. K.
G. TAMHANE ARTS COLLEGE

- Name of the Head of the institution **Dr. Atul Hansraj Salunkhe**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02194232448**
- Mobile no **9422495813**
- Registered e-mail **cdcc2007@gmail.com**
- Alternate e-mail **atulsalunke2007@gmail.com**
- Address **Pingalsai, Opposite Roha Railway Station**
- City/Town **Roha**
- State/UT **Maharashtra**
- Pin Code **402109**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Samrat Ashok Jadhav**
- Phone No. **02194232448**
- Alternate phone No. **9987156996**
- Mobile **9987156996**
- IQAC e-mail address **cdcciqac2014@gmail.com**
- Alternate Email address **cdcc2007@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.cddcroha.edu.in/naac/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.cddcroha.edu.in/academic-calendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	61.30	2004	03/05/2004	03/04/2009
Cycle 2	B	2.62	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.71	2017	09/06/2017	08/06/2022

6. Date of Establishment of IQAC

01/04/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Involvement of faculty members in content writing for the academic courses.

Organized Workshop on Avishkar Research Convention for students.

Smooth functioning of online teaching-learning process.

Timely submission of AISHE

Information and Communication Technology upgradation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To encourage the teachers for academic and research writing	Teachers' have worked as content writer for distance education courses.
To collect and analyses feedback of Students	Feedback of students collected and analyzed
To encourage and help academic departments and Other Committees or Cells to conduct students' level presentation, seminars and workshop	M.Com. students research project presentation and Avishkar Research Workshop were organised.
To declare college result within time Frame	Result declared within predetermined time frame

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Atul Hansraj Salunkhe
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• Registered e-mail	cdcc2007@gmail.com
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• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	University of Mumbai

• Name of the IQAC Coordinator	Dr. Samrat Ashok Jadhav				
• Phone No.	02194232448				
• Alternate phone No.	9987156996				
• Mobile	9987156996				
• IQAC e-mail address	cdcciqac2014@gmail.com				
• Alternate Email address	cdcc2007@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.cddcroha.edu.in/naac/AOAR-2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.cddcroha.edu.in/academic-calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	61.30	2004	03/05/2004	03/04/2009
Cycle 2	B	2.62	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.71	2017	09/06/2017	08/06/2022
6.Date of Establishment of IQAC			01/04/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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Organized Workshop on Avishkar Research Convention for students.		
Smooth functioning of online teaching-learning process.		
Timely submission of AISHE		
Information and Communication Technology upgradation		
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13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	11/01/2022

15. Multidisciplinary / interdisciplinary

In view of NEP 2020, our college has taken steps towards identifying the multidisciplinary/interdisciplinary courses which are already in the existing academic setup of curriculum. Courses such as business communication, communication skills in English, foundation courses are multidisciplinary in nature. These courses are available for study at first year degree programme as well as second year degree programmes. Interdisciplinary projects to solve social problems are developed by the post graduate students as the part of project based learning at semester four in Master of Commerce (M.Com.) degree programme.

16. Academic bank of credits (ABC):

KES's Dr. C. D. Deshmukh Commerce and Sau. K. G. Tamhane Arts College, Roha is affiliated to University of Mumbai and has the credit-based system. Faculties are actively participating in the syllabus designing of their courses at university level. For assessment of the courses, faculties define the assessment tools and design the assignments, tests, quizzes for assessment of the students. During 2020-21 no information is received either in form of circular or notification from University for Mumbai to specifically work on Academic Bank of Credit (ABC). However, all faculty members have been communicated through staff meeting about the UGC framework of Academic Bank of Credit.

17.Skill development:

NSS unit of the college is organizing the programmes aiming skill development of students. Training Programmes like preparation of paper bags, training on computerised account course (MSCIT), etc. developed the special and specific skills among participated students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We use multilingual (English, Hindi and Marathi) approach while teaching-learning process. This is due to multi-medium students in the classroom. We have subject like Foundation Course at first and second year of degree programmes which explored the Indian Knowledge System and throws light on divine historical past of India. The college also spread awareness among students about online courses of SWAYAM platform and other online learning platforms and recommend good courses which will be beneficial to improve skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each degree programme in the college has well defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (COs) for each program. The POs, PSOs and COs are satisfied through the teaching-learning process and the additional programs conducted at the Institute. Assessment tools are used considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, analysis of the attainment of POs, PSOs and COs is made by each academic department.

20.Distance education/online education:

As per the guidelines of University of Mumbai, all lectures and

practical are conducted in physical mode. During pandemic, the system has adopted the change from classroom teaching to blended learning. Google drive, Google classrooms, ZOOM platform are effectively used for course conduction and evaluation process. Each course contents are available on Goggle classroom including syllabus, PPTs and notes. The assessments of the courses are done through online assignments, quizzes. The MCQ tests are conducted using Google Forms. Various student activities are conducted online using platform like ZOOM, Google meet, Microsoft Team, etc.

Extended Profile

1.Programme

1.1	136
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	638
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	654
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	196
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	8
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	9
4.2 Total expenditure excluding salary during the year (INR in lakhs)	38.04
4.3 Total number of computers on campus for academic purposes	10

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The process of curriculum delivery on the institution is well planned and well documented. Every academic department prepares its action plan for the next year and then IQAC finalizes the consolidated timetable along with the plan of other activities as a part of the academic calendar.

Academic departments in their periodic meeting plan and review the instructional work allotted to the faculty. The term end reports of completion of work are submitted to the Principal. The students are classified into slow, advanced and other categories by the departments and remedial classes or personal contact hours are organized or conducted as per requirements at the departmental level. This year all the above systems and procedures were followed except the remedial, bridge and add-on courses and workshops owing to the limitations and restrictions imposed by COVID-19. Also, owing to the pandemic the terms and exams schedule were changed and modified by the parent University and the schedules and means and methods had to change. In the given circumstances Zoom Platform was chosen as the common platform for regular instructional work and Google Classroom was widely used as the major LMS.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-1-1-C-Teaching-Plan-and-Syllabus-Completion-Report-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Though 2020-21 was pandemic year the college hoped that the situation will return to normal and as its usual practice, in June, 2020 it prepared its academic calendar for the next year and displayed it on notice boards and on its website. The calendar clearly showed the tentative dates of internal evaluation. Principal and members of exam committee had worked together to prepare the calendar by taking into account the instructional days and other major timeslots such as long breaks, short breaks, holidays, youth festivals, schedules of university exams and major annual co-curricular and extracurricular activities viz., NSS and Annual Sport and Cultural Gathering. The examination committee had taken into consideration the slots reserved for internal evaluation and prepared and displayed the time-tables well in advance.

However, owing to the continuation of the pandemic the University of Mumbai has changed its exam schedules from time to time. Consequently, the college had to change its schedules including that of internal evaluation (CIE).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-1-2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers 136 courses under the 04 programmes offered across two faculties. The curriculum of the programmes and courses are designed with the objective to cover cross cutting issues relating to professional ethics, environmental issues, gender issues and human values. 43% of the courses have component related to gender issues, 57% of Environmental awareness 58% deal with

human values and 92% of the courses touch professional ethics. Compulsory courses like Foundation Course offered in all programmes are specifically designed to orient students to these issues. All students have to take these courses in semester I to IV. The Marathi as a language subject in FYBA curriculum shows strong presence of such instances.

All four cross cutting issues are referred in curriculum in either of four semesters for which compulsory courses are offered. At post-graduate level, in newly introduced choice-based Credit system, courses related to professional ethics are included. While designing activities like projects, research titles students are encouraged to choose topics relevant to cross cutting issues. Wherever there are field visits, industrial visits an effort is made to visit people, institutes and industries working in these areas. Thus, all four departments incorporate these issues in their curriculum delivery.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-4-1-Feedback-and-ATR-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-4-1-Feedback-and-ATR-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

638

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Usually, as soon as admissions are over, every department segregates the admitted students into 2 groups on the basis of their marks of previous year. viz. 1) students securing 80 % or 'A' Grade & above and 2) students securing below 45 % or 'C' Grade. This year too the basic classification was done in the same way. This year, another issue considered in the assessment of learning levels was the adequacy or inadequacy of on-line access to teachers and other learning sources. The individual teachers, following the instructions of the principal took cognition of the disparities in this regard and tried to bridge the digital divide for the learners who were found to be slow due to this issue.

Every year, the college organizes workshop on research competitions like Avishkar for all students and especially for the advance learners. For the Avishkar Competition students presents their innovative project work with the help of Poster, Power Point Presentation after data analysis. Theirby advanced learners got introduced with statistical tests application for testing research hypotheses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes extensive use of variety of student centric methods to make the teaching learning process more fruitful and enjoyable bearing in mind the scope of the syllabi, availability of time and infrastructure. Even in this year of the pandemic following student centric methods were used extensively. The methods and the respective departments using them predominantly are as follows:

Experiential Learning:

Project Work and Assignments: Department of History, Department of Commerce and Accountancy.

Practical Assignments: Department Geography

Case Study: Business Economics, Department of Commerce and Department of History.

Participative Learning:

Workshop and Seminar: Department of Commerce and Accountancy.

Map filling: Department of Geography

Group Discussion: Department of Commerce and Accountancy, Department of History, Department of Geography and Department of Economics

Problem Solving: Department of Commerce and Accountancy and Department of Economics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/2-3-1-Student-Centric-Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Being the year of pandemic, all the teaching was in online mode and Google Classroom was the LMS used by all the teachers. Videos of lectures/ practical were generated by teachers of Departments of Commerce and Accountancy and Department of Geography. To enhance the use of ICTs, the IQAC member Mr. A. N. Shinde organized training workshops through online mode. Several teachers successfully completed Faculty Development Programmes and courses related to the development of online contents or E-contents. Our teachers acquired additional knowledge and skills about updated technological tools of ICT and during this pandemic year they started using it for increasing effectiveness of teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Nil

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-1-3.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College have following initiatives as a part of research and innovation ecosystem.

- Courses related to research

As a part of curriculum, courses related to research methods and methodology were taught for students of TYBA (Economics) and TYBA (History) at undergraduate level. At post graduate level, we have Research Methodology in Commerce as fully devoted course M.Com. Part-I in second semester.

- Research Projects

The project based on survey and field work is compulsory for M.Com. Part-II students. In this year students also learned to use the statistical software for testing hypothesis. The research projects are mostly related to their other subjects in the curriculum.

- Research Competitions

Students are oriented to prepare for research competitions. Every year, we used to organize workshop on AVISHKAR Research Convention. This research competition is initiated by the office of His Excellency the Governor of Maharashtra State.

- Research Cell's Activities

Our research cell is organizing workshops and students' seminars

on Research Methodology, Tools Useful for Research and also on Online Free Software to Test Plagiarism. The Research Cell made it compulsory for PG students to have presentation of their Research Project through Power Point Presentation (PPTs) during Viva by external examiner.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-2-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-3-1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of the college mainly include tree plantation; cleanliness drives on roads, street plays for

awareness about issues like gender equality and AIDS; water conservation activities like desilting of rivers and building of bunds; educational programmes for schools; blood donation and various rallies for general awareness building. Departments like NSS, DLLE, Women Development Cell organize number of such activities throughout the year. This year being that of corona pandemic, the main issue was that of sensitizing the students and the community in turn to the pandemic related issues in addition to the usual issues such as cleanliness, health and hygiene. NSS volunteers prepare video and poster for the sensitization of these issues. They also prepared 1500 masks and distributed to the needy people of the society. NSS students participated in a number of camps and programmes such as Ek Bharat Shreshth Bharat in addition to other programmes such as Cleanliness Drive, Fit India Movement, Fight against Corona pledge, Indian Constitution Awareness programme and awareness programme against cyber-crimes.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-4-1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

536

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is spread over all the academic departments, library as well as administrative sections of the college. These facilities are continuously upgraded to meet the demands generated out of introduction of new curriculum, laboratories, office management software (ERP) and university systems. The upgradation is in form of hardware updating, addition of terminals, addition of bandwidth (E.g. IT department upgraded internet connection to 100 MBPS), replacement by high capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), addition of service provider to keep substitute open, extension of continuous power supply facility, etc.

There are total 30 computers including laptops connected to the infrastructure. Whenever needed the configuration of machines are upgraded with the change in university curriculum. Presently these machines have high end configuration as I3 Processor, 8 GB RAM, 500 GB HDD. Networking of these terminals is done using 24 port switches, D Link router. Backup in form of UPS is available for all terminals (>7.5KVA). Old Windows based software has been replaced by New Windows based one.

'SOUL' (Version- 2.0) is the software used in library which is multiplatform, multilingual, client server-based software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/4-3-1.pdf

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

29

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/5-1-3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college always facilitates students' representation on various committees and they engage themselves in and contribute to the planning and successful execution of various activities.

This year too, the Students' Council was formed through a formal and transparent well-established procedure. Apart from the class representatives, there were department representatives who acted as a bridge between their peers and their teachers on the digital platforms. The representatives of NSS, Sport department and Cultural department played vital role in the organization and management of various events. Students representing themselves on Gymkhana Committee, Women Development Cell, Commerce Forum, etc.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/5-3-2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though we do not have a registered Alumni Association, our Alumni Association contributes a lot to college growth and development. Our alumni visit to the college other than meetings of Alumni Association during Celebration of Annual Cultural Gathering, Annual Sports Events and during birth anniversary of eminent

personalities. Most of our alumni are self-employed and employed. They are always ready for every type of support as and when required. We are organizing Dr. C. D. Deshmukh State Level Elocution Competition from last 27 year only with strong financial and administrative support of our alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership, comprising of the management, the Principal, IQAC and the HoDs of various academic departments and co-curricular activity departments invest collective efforts bringing in a conducive academic atmosphere in the college. As the head of the institution and chairperson of all committees and cells, the Principal imparts timely instructions to the HoDs during meetings of Departments to take stock of situations and decide on quality parameters as provided by the IQAC from time to time. He also gives his valuable inputs during meetings of bodies like IQAC, Planning Forum, WDC, Examination Committee, Research Cell, Students' Council, etc.

The faculty has been trained and retrained to acquire modern teaching skills and access to classrooms with ICT facilities leading to the delivery of quality education. The faculty is also engaged in placing their acquired knowledge at various platforms like seminars and conferences. The extension activities in collaboration with various organizations and dealing with varied issues like gender equity, environment protection, etc. have sensitized the youth and made them responsible citizens. Also, in

this pandemic year 2020-21 the institution displayed good governance with its administrative and academic initiatives for reaching the goals as stated in vision-mission.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutional administration is decentralized and participatory. According to Maharashtra University Act 2016 the governance of the college is done through the deliberations of College Development Committee-CDC (previously known as Local Managing Committee) comprising of representation of management, teaching staff, administrative staff, community and students. The participative deliberations of this forum take decisions on important issues like fund distribution, purchase, basic amenities development, etc.

The college follows committee system for the decentralization of its day-to-day functioning. In addition to the bodies like CDC, IQAC and other committees work under broad divisions like Curricular Aspects, Teaching-Learning-Evaluation, Students' Activities, Student Support, Research and Extension, Infrastructure, Governance, etc. In addition, various temporary committees are formed as per the needs. The teachers are appointed as the members of these committees by taking into account their interests and abilities. The principle of delegation of authority is followed as it is delegated from the Principal to the heads of various departments or conveners/ coordinators of various units and finally from the heads to the other members of the department or unit. The responsibility of financial matters of the college is delegated to a Head Clerk of the college.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-1-2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan focus upon matters like infrastructural development, introduction of new programmes, enhancement of quality in teaching-learning process, promotion of research, healthy practices, gender equality, etc. Accordingly, plan had been prepared by the Principal by taking into consideration the recommendations of the NAAC Peer Team and the institute's vision, mission, objectives, core values, SWOC and also the thrust areas at local and national level. The major heads included in the plan were activities related to social issues and digitalization of documentation. Head like getting listed in NIRF, introducing LMS in teaching and evaluation, widening the base of extension activities, excelling in university exams as well as in research, sports and theatre activities, etc. are the other important heads of the strategic plan. We have successfully extended the base of extension activities by participation and support of industry, community and alumni.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-2-1-Strategic-Plan-2017-18-to-2022-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college administration has a network of advisory, executive and supervisory bodies. The college organogram is as attached. The meetings of the General Body (Board of Directors) of the Society

are held once or twice a year as per rules. An elected body of directors of the Konkan Education Society is called the Governing body which governs the functioning of the Society and its allied institutes.

The College Development Committee (CDC) is constituted as per the Maharashtra Universities Act, 2016. College Development Committee is the policy making body which monitors the entire academic and administrative functioning of the college on behalf of Governing body. Committee is constituted as per provisions of Maharashtra Universities Act, 2016. Three elected members of teaching staff and one elected member of non-teaching staff represents CDC for a period of Five Years.

With the help of committee system, we have decentralized the management and administration of the institute. The College has constituted various other committees, Cells and Units as per the direction of Parent University, UGC and as per the guidelines of Department of Higher Education, Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-2-2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A 'Credit co-operative society of teaching and non-teaching staff' is operative with its head office at Alibag. The teaching and non-teaching staff get financial support in case of emergencies or as and when needed. The society accepts monthly subscriptions and provides loan up to 5,00,000/- to its members for purposes like home construction, vehicle purchase, wedding, medical treatment, etc. It also provides a loan urgently up to Rs. 2,00,000/- for emergency situation.

Dividend and bonus is given in form of cash and gifts every year during Ganesh Festival and Diwali. Wards of the members of the society are felicitated in the general body meeting for their meritorious work.

Financial aid to any staff member in emergency is extended through the collection of contribution by the other staff members.

The workshops are also organized for the psychological and physical fitness and health of all employee of society. The Social Gathering i.e. Get Together of all teachers and non-teaching staff of society is organized once in two years in which around 2000 employee are participating.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-3-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year the teaching and non-teaching staff has to submit confidential report. The teaching staff CR is to be submitted to the respective head of the department, who puts in his/her remarks and forwards it to the principal. The PAFs of non-teaching staff is to be submitted to the Registrar of the college and after his remark finally submitted to the principal. All the PAFs are finally evaluated by the principal and then these forms are forwarded to the KES's Office, Alibag. Performance Appraisal Form is a brief assessment of the yearly performance of the concerned staff.

Performance Appraisal of Teaching Staff based on PBAS:

The college follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of "Performance Based Assessment System". The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS.

Performance Appraisal of Non-teaching Staff:

The institution has performance appraisal system for non-teaching staff which is channelized through confidential report. Currently, seniority is the sole criterion for promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As usual the External Financial Audit for 2020-21 was carried out by Statutory Auditor appointed in the Annual General Meeting of parent education society. The practicing Chartered Accountant M/s. PRASS and Associates LLP was appointed as statutory auditor and the audited reports were submitted to the charity commissioner. Internal financial audit was carried out by Internal Auditor appointed by the management with objective to suggest improvement or strengthen the overall governance mechanism of the education society.

Mechanism for settling audit objections: The institution has three tier structure for settling audit objections viz. Accounts Assistant or Head Clerk, Principal of the college and Chief Executive Officer (CEO) of Konkan Education Society, Alibag.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-4-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various sources:

- Government of Maharashtra provides salary grant for teaching and nonteaching staff of aided section of the institution.

The Institute's main source of fund is tuition fees received from the enrolled students.

Ø Development fee contribution from students remains a basic and major source of funding to the institution.

OPTIMAL UTILISATION OF RESOURCES:

- Institution Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the College Development Committee (CDC). It incorporates budgets of academic department, extension department, Library and sports. As per budget HOD proceed with the planned activities.
- Purchase Committee: The committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The purchase procedure is scrupulously monitored by committee. The institute focuses on maximum utilization of resources.

Ø Accounts and Audit: All funds mobilized are properly accounted in the books of account. The audited utilization statement of accounts is submitted to the funding agencies for specific grants. Every year institute conducts external financial audits by appointing statutory auditor in the annual general meeting.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-4-3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has continuously introduced initiatives for strengthening and up gradation of activities for quality enhancement. The initiatives include incorporation of automation and use of technology mandatory in day-to-day functioning of institute. As the COVID-19 situation was prevailing in the academic year 2020-21 the academic activities like teaching, evaluation had to be reoriented. The teaching faculty was further trained for effective use of Zoom Application, Google Class Room and Google Form for teaching and evaluation.

NSS Cell conducted all the regular and special programmes except residential camps. College is organising Dr. C. D. Deshmukh Elocution Competition from last 25 years. This year we have conducted it online and widen its scope to state level from konkan regional level. Admission process was completely shifted to online mode including document verification and payment through Online SBI facility. The restrictions were taken as opportunity to regularize these methodologies.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- This year in order to shift from offline mode to online mode of teaching, learning and evaluation, the institution through IQAC established the necessary infrastructure such as common online platform - ZOOM for teachers and students. Secondly organization of training of teachers for online teaching, evaluation as well as e-content generation.

This year too, there was a good number of teacher participation in framing of syllabi at UG and PG level and the faculty participation in syllabus revision workshops enhanced the preparedness for effective teaching-learning in the classrooms. They also participated as paper setters and assessors at University Level.

Ø ICT based teaching learning including LMS like Google Classroom were widely used. As usual reviews regarding syllabus completion were taken by the respective heads and principal at the end of each semester and student's feedback was sought annually. Performance of students in internal tests in various forms was conducted at faculty as well as department level helps the formative evaluation of the students.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is a common room for girl students and a room is allotted for WDC. The rooms have water arrangements, toilet blocks, first aid boxes and display boards for notices. The Woman Development Cell organizes several programmes for counselling on various aspects in addition to the individual need based counselling and mentoring from time to time.

Activities-

In the year 2020-21, the WDC organize following activities for the students, teachers as well as community.

In August, reformation of Women Development Cell is completed i.e. female students representatives were selected and appointed on WDC

In January, the Birth Anniversary of Savitribai Phule has been celebrated in college by following all norms and rule of COVID-19.

Gender sensitization programmes such as Legal Literacy, Entrepreneurial Training for Girls, Free IT Training for Girls, etc. were organized and conducted in collaboration of NSS in the college and also outside college in form of Street Play.

File Description	Documents
Annual gender sensitization action plan	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management -

The college gives priority to keep the campus clean and ecofriendly. It instructs the staff and students to reduce waste to maximum possible extent. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off every morning to the garbage carriers of the Gram Panchayat. In order to create awareness about clean campus and waste management among the students, programmes such as poster competition and street plays are organized.

Liquid Waste Management

Drinking water facility is arranged in every corner of buildings of the campus. Waste water from toilets and washrooms is properly drained out through the underground drainage systems using natural

slopes of the campus.

E-waste management

E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies or with the help of Rotaract Club of Roha Central, Riagad.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has great diversity of students as well as staff members as far as caste, gender, religion, etc. is concerned. Therefore, it is obvious for the institute to reflect the diversity in variety of programmes organized by academic as well as extra and co-curricular departments. These programmes are a tool to imbibe and inculcate the values like tolerance, harmony, care for environment, etc.

The detailed list of such activities as follows.

1. Celebration of Independence Day
2. Celebration of Sanvidhan Din
3. Celebration Birth Anniversary of Social Reformers and freedom fighters
4. Marathi Bhasha Din
5. Tradintional Programmges
6. Teachers' Day Celebration
7. Stri Mukti Din
8. Lecture on inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in residential camp of NSS students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following activities related to sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens organized by the institution and in collaboration with other institutional.

1. Blood Donation Camp
2. Cleanliness drives at local level
4. Disaster Management Awareness Program
5. Fit India Movement
6. Indian Constitution Awareness Programme
7. Tree Plantation Program
8. Cyber Crime Awareness Program
9. World Women Day
10. EK BHARAT SHRESTHA BHARAT CAMP
11. National Integration-Pledge
12. National Youth Parliament (Webinar)
14. Celebration of Constitution Day
15. National Voters Day
16. World Environment Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes with great respect and enthusiasm the two national festivals viz.

the Independence Day and

the Republic Day as well as

Maharashtra Day.

It observes with due respect and seriousness the birth and death anniversaries of freedom fighters and nation builders such as Dr. Babasaheb Ambedkar, Swami Vivekanand, Chhatrapati Shahu Maharaj, etc.

For active participation of students, programmes like patriotic songs, essay, poems and elocution competitions, etc. are organized. In the year 2020-21,

1. 8th March 2021- Women's Day programme
2. 1st August 2021 - Lokmanya Tilak Death Anniversary
3. Marathi Rajbhasha Din 27 Feb 2021
4. International Yoga day - on 21 June 2020
5. Kargil Day- NCC 26 July 2020
6. World Environment Day - 5 June 2020
7. 26 November 2020 - Constitutional Day
8. Swami Vivekanand Birth
- 9 October 2020 International Mental Health Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practices:

Inclusive online education during COVID-19 Pandemic considering digital divide

Goals:

To organized training on use of ZOOM platform for online live teaching-learning process.

To conduct survey of current students for confirming digital divide.

To provide e-study materials by using all modes of communications i.e. Zoom Platform, Google Classrooms, E-mails, WhatsApp Groups, YouTube Videos, Google Forms and also in forms of Printouts in college.

To encourage teacher to create their own videos as study materials.

To conduct demo quizzes through Google Forms for making students comfortable about online examination.

To conduct online examinations through Google Form and give second opportunity for digital divide for the same exam through same platform.

Best Practice No. 2

Title of the Practices:

Community based extension activities though National Service Scheme (NSS)

Goal:

To spread COVID-19 awareness and prevention from getting infected.

To provide sanitizer, facemasks, etc. to the needy free of cost

To provide volunteer services to the University and State programmes related to COVID-19.

To organized COVID Vaccination Camp for college students in college campus.

File Description	Documents
Best practices in the Institutional website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-2-1-Best-Practices-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering poor through education is our vision. Our college has developed its own image as college for poor and downtrodden. All the activities which we do reflects our vision. We walk on the path of vision by strict implementation of following provisions and maintaining our distinct characteristics.

- The college provides scholarships and free ships from the government to socially and economically poor students.
- The college provides instalment facility in the payment of college fee at the time of admission to poor students irrespective his/her caste, creed, religion and region.
- The college library has book bank facility for socially and economically poor students.
- The college also recommend the economically poor but academically bright students for the direct placement in nearby industrial area (MIDC-Dhatav)
- The college is known for its quality teaching and transparency in evaluation
- The college is known for its good academic result
- The college distinctiveness can be identified with its community-oriented extension activities.
- The college has developed parental and holistic relationship with stakeholders.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The process of curriculum delivery on the institution is well planned and well documented. Every academic department prepares its action plan for the next year and then IQAC finalizes the consolidated timetable along with the plan of other activities as a part of the academic calendar.

Academic departments in their periodic meeting plan and review the instructional work allotted to the faculty. The term end reports of completion of work are submitted to the Principal. The students are classified into slow, advanced and other categories by the departments and remedial classes or personal contact hours are organized or conducted as per requirements at the departmental level. This year all the above systems and procedures were followed except the remedial, bridge and add-on courses and workshops owing to the limitations and restrictions imposed by COVID-19. Also, owing to the pandemic the terms and exams schedule were changed and modified by the parent University and the schedules and means and methods had to change. In the given circumstances Zoom Platform was chosen as the common platform for regular instructional work and Google Classroom was widely used as the major LMS.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-1-1-C-Teaching-Plan-and-Syllabus-Completion-Report-2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Though 2020-21 was pandemic year the college hoped that the

situation will return to normal and as its usual practice, in June, 2020 it prepared its academic calendar for the next year and displayed it on notice boards and on its website. The calendar clearly showed the tentative dates of internal evaluation. Principal and members of exam committee had worked together to prepare the calendar by taking into account the instructional days and other major timeslots such as long breaks, short breaks, holidays, youth festivals, schedules of university exams and major annual co-curricular and extracurricular activities viz., NSS and Annual Sport and Cultural Gathering. The examination committee had taken into consideration the slots reserved for internal evaluation and prepared and displayed the time-tables well in advance.

However, owing to the continuation of the pandemic the University of Mumbai has changed its exam schedules from time to time. Consequently, the college had to change its schedules including that of internal evaluation (CIE).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-1-2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers 136 courses under the 04 programmes offered across two faculties. The curriculum of the programmes and courses are designed with the objective to cover cross cutting issues relating to professional ethics, environmental issues, gender issues and human values. 43% of the courses have component related to gender issues, 57% of Environmental awareness 58% deal with human values and 92% of the courses touch professional ethics. Compulsory courses like Foundation Course offered in all programmes are specifically designed to orient students to these issues. All students have to take these courses in semester I to IV. The Marathi as a language subject in FYBA curriculum shows strong presence of such instances.

All four cross cutting issues are referred in curriculum in either of four semesters for which compulsory courses are offered. At post-graduate level, in newly introduced choice-based Credit system, courses related to professional ethics are included. While designing activities like projects, research titles students are encouraged to choose topics relevant to cross cutting issues. Wherever there are field visits, industrial visits an effort is made to visit people, institutes and industries working in these areas. Thus, all four departments incorporate these issues in their curriculum delivery.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
2	
File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
40	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-4-1-Feedback-and-ATR-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/1-4-1-Feedback-and-ATR-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

638

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Usually, as soon as admissions are over, every department segregates the admitted students into 2 groups on the basis of their marks of previous year. viz. 1) students securing 80 % or 'A' Grade & above and 2) students securing below 45 % or 'C' Grade. This year too the basic classification was done in the same way. This year, another issue considered in the assessment of learning levels was the adequacy or inadequacy of on-line access to teachers and other learning sources. The individual teachers, following the instructions of the principal took cognition of the disparities in this regard and tried to bridge the digital divide for the learners who were found to be slow due to this issue.

Every year, the college organizes workshop on research competitions like Avishkar for all students and especially for the advance learners. For the Avishkar Competition students presents their innovative project work with the help of Poster, Power Point Presentation after data analysis. Theirby advanced learners got introduced with statistical tests application for testing research hypotheses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes extensive use of variety of student centric methods to make the teaching learning process more fruitful and enjoyable bearing in mind the scope of the syllabi, availability of time and infrastructure. Even in this year of the pandemic following student centric methods were used extensively. The methods and the respective departments using them predominantly are as follows:

Experiential Learning:

Project Work and Assignments: Department of History, Department of Commerce and Accountancy.

Practical Assignments: Department Geography

Case Study: Business Economics, Department of Commerce and Department of History.

Participative Learning:

Workshop and Seminar: Department of Commerce and Accountancy.

Map filling: Department of Geography

Group Discussion: Department of Commerce and Accountancy, Department of History, Department of Geography and Department of Economics

Problem Solving: Department of Commerce and Accountancy and Department of Economics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/2-3-1-Student-Centric-Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Being the year of pandemic, all the teaching was in online mode and Google Classroom was the LMS used by all the teachers. Videos of lectures/ practical were generated by teachers of Departments of Commerce and Accountancy and Department of Geography. To enhance the use of ICTs, the IQAC member Mr. A. N. Shinde organized training workshops through online mode. Several teachers successfully completed Faculty Development Programmes and courses related to the development of online contents or E-contents. Our teachers acquired additional knowledge and skills about updated technological tools of ICT and during this pandemic year they started using it for increasing effectiveness of teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Nil

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Nil

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

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File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-1-3.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College have following initiatives as a part of research and innovation ecosystem.

- Courses related to research

As a part of curriculum, courses related to research methods and methodology were taught for students of TYBA (Economics) and TYBA (History) at undergraduate level. At post graduate level, we have Research Methodology in Commerce as fully devoted course M.Com. Part-I in second semester.

- Research Projects

The project based on survey and field work is compulsory for M.Com. Part-II students. In this year students also learned to use the statistical software for testing hypothesis. The research projects are mostly related to their other subjects in the curriculum.

- Research Competitions

Students are oriented to prepare for research competitions. Every year, we used to organize workshop on AVISHKAR Research Convention. This research competition is initiated by the office of His Excellency the Governor of Maharashtra State.

- Research Cell's Activities

Our research cell is organizing workshops and students' seminars on Research Methodology, Tools Useful for Research and also on Online Free Software to Test Plagiarism. The Research Cell made it compulsory for PG students to have presentation of their Research Project through Power Point Presentation (PPTs) during Viva by external examiner.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-2-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-3-1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of the college mainly include tree

plantation; cleanliness drives on roads, street plays for awareness about issues like gender equality and AIDS; water conservation activities like desilting of rivers and building of bunds; educational programmes for schools; blood donation and various rallies for general awareness building. Departments like NSS, DLLE, Women Development Cell organize number of such activities throughout the year. This year being that of corona pandemic, the main issue was that of sensitizing the students and the community in turn to the pandemic related issues in addition to the usual issues such as cleanliness, health and hygiene. NSS volunteers prepare video and poster for the sensitization of these issues. They also prepared 1500 masks and distributed to the needy people of the society. NSS students participated in a number of camps and programmes such as Ek Bharat Shreshth Bharat in addition to other programmes such as Cleanliness Drive, Fit India Movement, Fight against Corona pledge, Indian Constitution Awareness programme and awareness programme against cyber-crimes.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/3-4-1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

536

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is spread over all the academic departments, library as well as administrative sections of the college. These facilities are continuously upgraded to meet the demands generated out of introduction of new curriculum, laboratories, office management software (ERP) and university systems. The upgradation is in form of hardware updating, addition of terminals, addition of bandwidth (E.g. IT department upgraded internet connection to 100 MBPS), replacement by high capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), addition of service provider to keep substitute open, extension of continuous power supply facility, etc.

There are total 30 computers including laptops connected to the infrastructure. Whenever needed the configuration of machines are upgraded with the change in university curriculum. Presently these machines have high end configuration as I3 Processor, 8 GB RAM, 500 GB HDD. Networking of these terminals is done using 24 port switches, D Link router. Backup in form of UPS is available for all terminals (>7.5KVA). Old Windows based software has been replaced by New Windows based one.

'SOUL' (Version- 2.0) is the software used in library which is multiplatform, multilingual, client server-based software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/4-3-1.pdf

4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

29

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>D. 1 of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Link to Institutional website</p>	<p>https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/5-1-3.pdf</p>
<p>Any additional information</p>	<p>View File</p>
<p>Details of capability building and skills enhancement initiatives (Data Template)</p>	<p>View File</p>
<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>0</p>	
<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>0</p>	
<p>File Description</p>	<p>Documents</p>
<p>Any additional information</p>	<p>View File</p>
<p>Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</p>	<p>View File</p>
<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college always facilitates students' representation on various committees and they engage themselves in and contribute

to the planning and successful execution of various activities.

This year too, the Students' Council was formed through a formal and transparent well-established procedure. Apart from the class representatives, there were department representatives who acted as a bridge between their peers and their teachers on the digital platforms. The representatives of NSS, Sport department and Cultural department played vital role in the organization and management of various events. Students representing themselves on Gymkhana Committee, Women Development Cell, Commerce Forum, etc.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/5-3-2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though we do not have a registered Alumni Association, our Alumni Association contributes a lot to college growth and

development. Our alumni visit to the college other than meetings of Alumni Association during Celebration of Annual Cultural Gathering, Annual Sports Events and during birth anniversary of eminent personalities. Most of our alumni are self-employed and employed. They are always ready for every type of support as and when required. We are organizing Dr. C. D. Deshmukh State Level Elocution Competition from last 27 year only with strong financial and administrative support of our alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership, comprising of the management, the Principal, IQAC and the HoDs of various academic departments and co-curricular activity departments invest collective efforts bringing in a conducive academic atmosphere in the college. As the head of the institution and chairperson of all committees and cells, the Principal imparts timely instructions to the HoDs during meetings of Departments to take stock of situations and decide on quality parameters as provided by the IQAC from time to time. He also gives his valuable inputs during meetings of bodies like IQAC, Planning Forum, WDC, Examination Committee, Research Cell, Students' Council, etc.

The faculty has been trained and retrained to acquire modern teaching skills and access to classrooms with ICT facilities leading to the delivery of quality education. The faculty is also engaged in placing their acquired knowledge at various

platforms like seminars and conferences. The extension activities in collaboration with various organizations and dealing with varied issues like gender equity, environment protection, etc. have sensitized the youth and made them responsible citizens. Also, in this pandemic year 2020-21 the institution displayed good governance with its administrative and academic initiatives for reaching the goals as stated in vision-mission.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutional administration is decentralized and participatory. According to Maharashtra University Act 2016 the governance of the college is done through the deliberations of College Development Committee-CDC (previously known as Local Managing Committee) comprising of representation of management, teaching staff, administrative staff, community and students. The participative deliberations of this forum take decisions on important issues like fund distribution, purchase, basic amenities development, etc.

The college follows committee system for the decentralization of its day-to-day functioning. In addition to the bodies like CDC, IQAC and other committees work under broad divisions like Curricular Aspects, Teaching-Learning-Evaluation, Students' Activities, Student Support, Research and Extension, Infrastructure, Governance, etc. In addition, various temporary committees are formed as per the needs. The teachers are appointed as the members of these committees by taking into account their interests and abilities. The principle of delegation of authority is followed as it is delegated from the Principal to the heads of various departments or conveners/ coordinators of various units and finally from the heads to the other members of the department or unit. The responsibility of financial matters of the college is delegated to a Head Clerk of the college.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-1-2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan focus upon matters like infrastructural development, introduction of new programmes, enhancement of quality in teaching-learning process, promotion of research, healthy practices, gender equality, etc. Accordingly, plan had been prepared by the Principal by taking into consideration the recommendations of the NAAC Peer Team and the institute's vision, mission, objectives, core values, SWOC and also the thrust areas at local and national level. The major heads included in the plan were activities related to social issues and digitalization of documentation. Head like getting listed in NIRF, introducing LMS in teaching and evaluation, widening the base of extension activities, excelling in university exams as well as in research, sports and theatre activities, etc. are the other important heads of the strategic plan. We have successfully extended the base of extension activities by participation and support of industry, community and alumni.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-2-1-Strategic-Plan-2017-18-to-2022-23.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college administration has a network of advisory, executive and supervisory bodies. The college organogram is as attached. The meetings of the General Body (Board of Directors) of the

Society are held once or twice a year as per rules. An elected body of directors of the Konkan Education Society is called the Governing body which governs the functioning of the Society and its allied institutes.

The College Development Committee (CDC) is constituted as per the Maharashtra Universities Act, 2016. College Development Committee is the policy making body which monitors the entire academic and administrative functioning of the college on behalf of Governing body. Committee is constituted as per provisions of Maharashtra Universities Act, 2016. Three elected members of teaching staff and one elected member of non-teaching staff represents CDC for a period of Five Years.

With the help of committee system, we have decentralized the management and administration of the institute. The College has constituted various other committees, Cells and Units as per the direction of Parent University, UGC and as per the guidelines of Department of Higher Education, Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-2-2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A 'Credit co-operative society of teaching and non-teaching staff' is operative with its head office at Alibag. The teaching and non-teaching staff get financial support in case of emergencies or as and when needed. The society accepts monthly subscriptions and provides loan up to 5,00,000/- to its members for purposes like home construction, vehicle purchase, wedding, medical treatment, etc. It also provides a loan urgently up to Rs. 2,00,000/- for emergency situation.

Dividend and bonus is given in form of cash and gifts every year during Ganesh Festival and Diwali. Wards of the members of the society are felicitated in the general body meeting for their meritorious work.

Financial aid to any staff member in emergency is extended through the collection of contribution by the other staff members.

The workshops are also organized for the psychological and physical fitness and health of all employee of society. The Social Gathering i.e. Get Together of all teachers and non-teaching staff of society is organized once in two years in which around 2000 employee are participating.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-3-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year the teaching and non-teaching staff has to submit confidential report. The teaching staff CR is to be submitted to the respective head of the department, who puts in his/her

remarks and forwards it to the principal. The PAFs of non-teaching staff is to be submitted to the Registrar of the college and after his remark finally submitted to the principal. All the PAFs are finally evaluated by the principal and then these forms are forwarded to the KES's Office, Alibag. Performance Appraisal Form is a brief assessment of the yearly performance of the concerned staff.

Performance Appraisal of Teaching Staff based on PBAS:

The college follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of "Performance Based Assessment System". The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS.

Performance Appraisal of Non-teaching Staff:

The institution has performance appraisal system for non-teaching staff which is channelized through confidential report. Currently, seniority is the sole criterion for promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As usual the External Financial Audit for 2020-21 was carried out by Statutory Auditor appointed in the Annual General Meeting of parent education society. The practicing Chartered Accountant M/s. PRASS and Associates LLP was appointed as statutory auditor and the audited reports were submitted to the charity commissioner. Internal financial audit was carried out by Internal Auditor appointed by the management with objective to suggest improvement or strengthen the overall governance mechanism of the education society.

Mechanism for settling audit objections: The institution has three tier structure for settling audit objections viz. Accounts Assistant or Head Clerk, Principal of the college and Chief Executive Officer (CEO) of Konkan Education Society, Alibag.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-4-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various sources:

- Government of Maharashtra provides salary grant for teaching and nonteaching staff of aided section of the institution.

The Institute's main source of fund is tuition fees received from the enrolled students.

Ø Development fee contribution from students remains a basic and major source of funding to the institution.

OPTIMAL UTILISATION OF RESOURCES:

- **Institution Budget:** Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the College Development Committee (CDC). It incorporates budgets of academic department, extension department, Library and sports. As per budget HOD proceed with the planned activities.
- **Purchase Committee:** The committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The purchase procedure is scrupulously monitored by committee. The institute focuses on maximum utilization of resources.

Ø **Accounts and Audit:** All funds mobilized are properly accounted in the books of account. The audited utilization statement of accounts is submitted to the funding agencies for specific grants. Every year institute conducts external financial audits by appointing statutory auditor in the annual general meeting.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-4-3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has continuously introduced initiatives for strengthening and up gradation of activities for quality enhancement. The initiatives include incorporation of automation and use of technology mandatory in day-to-day functioning of institute. As the COVID-19 situation was prevailing in the academic year 2020-21 the academic activities like teaching, evaluation had to be reoriented. The teaching faculty was further trained for effective use of Zoom Application, Google Class Room and Google Form for teaching and evaluation.

NSS Cell conducted all the regular and special programmes except residential camps. College is organising Dr. C. D. Deshmukh Elocution Competition from last 25 years. This year we have conducted it online and widen its scope to state level from konkan regional level. Admission process was completely shifted to online mode including document verification and payment through Online SBI facility. The restrictions were taken as opportunity to regularize these methodologies.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- This year in order to shift from offline mode to online mode of teaching, learning and evaluation, the institution through IQAC established the necessary infrastructure such as common online platform - ZOOM for teachers and students. Secondly organization of training of teachers for online teaching, evaluation as well as e-content generation.

This year too, there was a good number of teacher participation in framing of syllabi at UG and PG level and the faculty participation in syllabus revision workshops enhanced the preparedness for effective teaching-learning in the classrooms. They also participated as paper setters and assessors at University Level.

Ø ICT based teaching learning including LMS like Google Classroom were widely used. As usual reviews regarding syllabus completion were taken by the respective heads and principal at the end of each semester and student's feedback was sought annually. Performance of students in internal tests in various forms was conducted at faculty as well as department level helps the formative evaluation of the students.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/6-5-3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is a common room for girl students and a room is allotted for WDC. The rooms have water arrangements, toilet blocks, first aid boxes and display boards for notices. The Woman Development Cell organizes several programmes for counselling on various aspects in addition to the individual need based counselling and mentoring from time to time.

Activities-

In the year 2020-21, the WDC organize following activities for the students, teachers as well as community.

In August, reformation of Women Development Cell is completed i.e. female students representatives were selected and appointed on WDC .

In January, the Birth Anniversary of Savitribai Phule has been celebrated in college by following all norms and rule of COVID-19.

Gender sensitization programmes such as Legal Literacy, Entrepreneurial Training for Girls, Free IT Training for Girls, etc. were organized and conducted in collaboration of NSS in the college and also outside college in form of Street Play.

File Description	Documents
Annual gender sensitization action plan	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Solid Waste management -

The college gives priority to keep the campus clean and ecofriendly. It instructs the staff and students to reduce waste to maximum possible extent. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off every morning to the garbage carriers of the Gram Panchayat. In order to create awareness about clean campus and waste management among the students, programmes such as poster competition and street plays are organized.

Liquid Waste Management

Drinking water facility is arranged in every corner of buildings of the campus. Waste water from toilets and washrooms is properly drained out through the underground drainage systems using natural slopes of the campus.

E-waste management

E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies or with the help of Rotaract Club of Roha Central, Riagad.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The institution has great diversity of students as well as staff members as far as caste, gender, religion, etc. is concerned. Therefore, it is obvious for the institute to reflect the diversity in variety of programmes organized by</p>

academic as well as extra and co-curricular departments. These programmes are a tool to imbibe and inculcate the values like tolerance, harmony, care for environment, etc.

The detailed list of such activities as follows.

1. Celebration of Independence Day
2. Celebration of Sanvidhan Din
3. Celebration Birth Anniversary of Social Reformers and freedom fighters
4. Marathi Bhasha Din
5. Tradintional Programmges
6. Teachers' Day Celebration
7. Stri Mukti Din
8. Lecture on inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in residential camp of NSS students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following activities related to sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens organized by the institution and in collaboration with other institutional.

1. Blood Donation Camp
2. Cleanliness drives at local level
4. Disaster Management Awareness Program
5. Fit India Movement
6. Indian Constitution Awareness Programme

7. Tree Plantation Program
8. Cyber Crime Awareness Program
9. World Women Day
10. EK BHARAT SHRESTHA BHARAT CAMP
11. National Integration-Pledge
12. National Youth Parliament (Webinar)
14. Celebration of Constitution Day
15. National Voters Day
16. World Environment Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-1-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes with great respect and enthusiasm the two national festivals viz.

the Independence Day and

the Republic Day as well as

Maharashtra Day.

It observes with due respect and seriousness the birth and death anniversaries of freedom fighters and nation builders such as Dr. Babasaheb Ambedkar, Swami Vivekanand, Chhatrapati Shahu Maharaj, etc.

For active participation of students, programmes like patriotic songs, essay, poems and elocution competitions, etc. are organized. In the year 2020-21,

1. 8th March 2021- Women's Day programme
2. 1st August 2021 - Lokmanya Tilak Death Anniversary
3. Marathi Rajbhasha Din 27 Feb 2021
4. International Yoga day - on 21 June 2020
5. Kargil Day- NCC 26 July 2020
6. World Environment Day - 5 June 2020

7. 26 November 2020 – Constitutional Day

8. Swami Vivekanand Birth

9 October 2020 International Mental Health Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practices:

Inclusive online education during COVID-19 Pandemic considering digital divide

Goals:

To organized training on use of ZOOM platform for online live teaching-learning process.

To conduct survey of current students for confirming digital divide.

To provide e-study materials by using all modes of communications i.e. Zoom Platform, Google Classrooms, E-mails, WhatsApp Groups, YouTube Videos, Google Forms and also in forms of Printouts in college.

To encourage teacher to create their own videos as study materials.

To conduct demo quizzes through Google Forms for making students comfortable about online examination.

To conduct online examinations through Google Form and give second opportunity for digital divide for the same exam through same platform.

Best Practice No. 2

Title of the Practices:

Community based extension activities through National Service Scheme (NSS)

Goal:

To spread COVID-19 awareness and prevention from getting infected.

To provide sanitizer, facemasks, etc. to the needy free of cost

To provide volunteer services to the University and State programmes related to COVID-19.

To organized COVID Vaccination Camp for college students in college campus.

File Description	Documents
Best practices in the Institutional website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2020-21/7-2-1-Best-Practices-2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering poor through education is our vision. Our college has developed its own image as college for poor and downtrodden. All the activities which we do reflects our

vision. We walk on the path of vision by strict implementation of following provisions and maintaining our distinct characteristics.

- The college provides scholarships and free ships from the government to socially and economically poor students.
- The college provides instalment facility in the payment of college fee at the time of admission to poor students irrespective his/her caste, creed, religion and region.
- The college library has book bank facility for socially and economically poor students.
- The college also recommend the economically poor but academically bright students for the direct placement in nearby industrial area (MIDC-Dhatav)
- The college is known for its quality teaching and transparency in evaluation
- The college is known for its good academic result
- The college distinctiveness can be identified with its community-oriented extension activities.
- The college has developed parental and holistic relationship with stakeholders.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Ensuring faculty development through participation of faculty in Orientation, Refresher, Research Methodology and Short Term Courses.
- Organising Industrial Visits, Educational Visits and Trips.
- Organisation of National and International Seminars, Conferences for providing opportunity of Research.
- Improving infrastructure facilities.
- Enriching Academic Departments in terms of availability of number of books and other facilities.
- Exploring students' ability through cultural events and programmes.
- Conducting Certificate Academic and skill oriented Programmes.
- Organising Coaching for Competitive Examinations
- Providing Training to students on Interview Techniques

and Communication Skills.

- Organising Placement for Third Year students.
- Awakening & educating students on Environmental Issues.
- Facilitating Sports Supportive Environment.
- Ensuring multi-faceted development of students' personality through various programmes and activities by different committees and Cells.
- Organising training workshops for non-teaching and administrative staffs.
- Speeding engagements towards digitalization of college.
- Increasing interactions and collaboration with Industries.
- Promoting the Institute as Centre of Multi-Skilled and Multi-Dimensional activities for students' development.
- Continuing uses of ICT for effective teaching
- Work for Institutional Social Responsibility